



STUDIO ACCESS AGREEMENT: PRINT

DOCUMENT: 019

LAST REVIEWED: JANUARY 2024

NEXT REVIEW: DECEMBER 2025

OUTLINE

Our open access scheme for Printmakers and Letterpress is designed for all levels of ability and for those who wish to develop their printmaking/letterpress work independently and use our extensive workshop facilities.

A year's Membership includes:

- Access to our printmaking and letterpress facilities + basic materials
- Offers on print courses and workshops
- Opportunity to exhibit in our group shows
- Invitations to private views

New members intending to use our printmaking facilities must also purchase an induction to the space and equipment before booking a session.

Ethos:

At Everybody Arts we use art to transform people's lives. We try at all times to foster a caring and supportive atmosphere in the workshop.

As a charitable organisation that does not work for profit we ask that all members of our community, including print access members consider ways they can support the work we do by

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Everybody Arts

T: 01422 346900 E: info@everybodyarts.org.uk A: Everybody Arts, Shaw Lane, Halifax, HX3 9ET

volunteering or donating your time, skills or resources. Examples of ways print members have contributed to our charitable aims in the past include; volunteering to prepare materials, sharing expertise at a skills swap day and donating artwork for sale.

All studio users are encouraged to take joint responsibility for the efficient running of the space. This includes complying with booking procedures, use of equipment and reporting breakages, accidents and potential hazards to staff. All users are responsible for maintaining a calm and mutually conducive learning environment with respect for each other's methods of working and personal space.

COST

Full Price Membership £60

Low Income Membership £30

Printmaking Induction £35

Open Access Print Session £15

Using the facilities

Our printmaking spaces are bookable for members. We have sessions available on Tuesday, Thursday morning and afternoon and monthly Saturday mornings. A morning session runs 9:30-12:30pm and afternoon 1-4pm.

Bookings are limited to one person per area so you can make the most of the facilities. All bookings must be made via the website and paid for in advance.

You can also book some technical support or advice from an experienced artist printmaker if this would be useful for your session.

During your induction you will be provided with the Everybody Arts Printmaking Code Of Practice and Risk Assessment. It is essential that you follow our code of practice and are correctly inducted in the safe use of our facilities and equipment.

All members who use the facilities should read our guidance for visitors [here](#) and our full risk assessment of the building [here](#). This details new procedures to follow when entering the building and when using the facilities with regards to cleaning down surfaces and social distancing. There is also a print copy in the entrance next to the signing-in sheets.

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Where possible please bring your own materials and equipment. Basic materials (Paper + Inks) will be available to use and included in the price. Plates can be purchased at additional cost. Please let us know in advance what you will need and we will prepare these materials for you. Specialist inks, papers, mediums and plates will need to be supplied by the artist.

EQUIPMENT

All printmaking/Letterpress/Art studio facilities will be available to you during your booked time slots.

You will have access to the following;

- Etching Press - 'Kimber' (A2+)
- Etching press - Mini press (A4+)
- Direct Platen Press - 'Hunter' Press (A3) - Relief / Letterpress
- Treadle Press - 'Arab' Letterpress
- Lithographic - 'Mainlander' Offset Proofer (A3)
- Small Screen printing beds with vacuum (A2+)
- Screen Wash area with Karcher pressure wash
- Exposure unit
- Inking up areas
- Drying racks
- Print drying press
- Guillotine
- General small print making equipment and some consumables

Agreement

By signing this agreement, you agree to follow the printmaking code of practice and observe Everybody Arts' risk assessment when working within the space.

Signed

Name

Date

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